



## Studio Policy

### Registration/Tuition:

Registration is ongoing, however students are expected to commit to at least one full month of lessons- it takes that long to get to know each individual student and assess their needs.

Please call 206.390.9479 or visit [thearksnohomish.com](http://thearksnohomish.com) for current rates and discounts.

Tuition does not cover purchase of music books and supplies for individual students.

### Payment Policy:

Payments are made on a monthly basis- invoices are emailed on the last week of the month and include a detailed listing of classes and dates. If you know in advance that you will be missing a lesson, please let us know as soon as possible so we can adjust invoices accordingly. Students who do not pay promptly will be removed from the schedule by the 3rd week of the month and collection attempts will begin.

A non-refundable deposit of \$50 will be charged at the time of registration to hold a timeslot. This deposit will be applied toward the first month of lessons and classes.

Payments can be processed via cash, check, paypal, or credit/debit card. A 1.5% processing charge will be applied to paypal and credit card payments.

### Missed Lessons:

Lessons cancelled by the ARK will be either made up, or deducted from the next month's tuition.

We require at least 24 hours notice for cancellation. We understand that life can be busy and sometimes you need to reschedule. We can offer make-up opportunities, or prorate the following month as long as we receive 24 hours notice.

No-shows will forfeit their lesson fee. Anticipate a call, text, or email from me- I care a great deal about the students that I work with and want to be sure that everything is okay! I recognize that emergencies do come up- if there is a problem, please feel free to contact me and discuss.

### Liability:

Most of the time, parents are present during lessons, but in the event of an emergency:

I authorize and grant permission for a representative of The ARK to treat minor injuries including scrapes, small cuts, splinters, and insect bites.

I authorize and grant permission for a representative of The ARK to obtain emergency medical care from any licensed physician or hospital and/or medical clinic should my child become ill or injured.

I therefore freely and voluntarily execute this release with such knowledge, assume the risk of personal injury and/or property loss arising from or in any way connected with participation in any programs offered by The ARK.

I hereby release and discharge The ARK and any and all agents of The ARK from any liability, claim, cause of action, demand or damages from injury or damages of any kid to my child or my property as a result of participation in the programs of The ARK.